

Public Library Association of Easthampton
Board of Directors Meeting
9/12/24
6:30PM
Easthampton Public Library
9 Park Street

In Attendance: Sean Bates, Barb Chalfonte, Lori Ingraham (President), David Ingraham, Sarah King, Ted Perch, Tenaya Read (Clerk), Joanne Schmidt, Nancy Stenberg, Katya Schapiro, Chuck McCullagh(Consultant).

By Zoom: Sean Casey (Treasurer)

Lori called the meeting to order at 6:30 PM.

Approval of June 20,2024 meeting minutes. Motion to approve by Nancy Stenberg, second by Joanne Schmidt. All approved.

Treasurer's Report: Sean Casey provided a report on the current endowment funds and the bank accounts.

Directors Report:

- Budget- over budget due to bat removal. Moving some things around to cover the cost.
- Work is about to begin at 52 Main Street.
- Assigning a staff member to work on referencing and historical collection.
- Departure of a senior staff member, reshaping internal org chart, adding two senior staff at 30hr positions in place of former single 40hr position.
- Summer reading was a huge success. Fall programming to include two yoga classes.
- Tree work needs to be done at 52 Main Street.
- Digital equity grant will be available for Easthampton.

Committee Reports:

The Board had a discussion about asking all board members to be on two committees and also had a discussion about board members financially supporting the library.

Finance- Sean Casey reported:

- Meeting with Mark Teed quarterly, who is our Investment Advisor thru Raymond James.

Fundraising and Events- Joanne Schmidt reported:

- Thinking of ideas for events for fundraising.

Governance- Sean Bates reported:

- Bylaws are finalized and filed with the secretary of state. Want to make a handbook with orientation information and onboarding information for new members.
- Sean and Joanne nominated Steven Stover as a new board member and a motion was made and seconded and all were in favor. We look forward to having Steven join the Board.

Technology- Ted Perch volunteered for this new committee.

Building- Chuck reported:

- Mark Sullivan is the General Contractor and renovations will be starting soon. Hopefully we will be using the space around the beginning of next year.

Museum- Sean Bates reported:

- Working on mission statement and policy and procedure regarding donations. Looking for the correct way to move items out of the library that don't pertain to the library.

New Business

There will be a banner and signage at 52 Main Street which will allow publicity for starting the project. Chuck shared the design with the Board.

Joanne made a motion to adjourn, Dave second. Meeting adjourned at 7:45 PM

Minutes Submitted by Tenaya Read