

Public Library Association of Easthampton  
Board of Directors Meeting  
6/20/24  
6:30 PM  
Easthampton Public Library  
9 Park Street

Present: Joanne Schmidt, Lori Ingraham (Vice President), David Ingraham, Robert Hill, Elizabeth Appelquist (President), Sean Casey (Treasurer), Katya Schapiro, Marjory Zaik, Sean Bates, Nancy Stenberg

Absent: Tenaya Read (Clerk), Chris Ayo, Colleen DeVecchio, Lois Peirent

Elizabeth called the meeting to order and welcomed everyone.

1. Approval of May 23, 2024 Minutes –Motion made to approve by Bob and seconded by David. All approved.
2. Treasurer Report – Sean Casey provided a report on the current endowment funds as well as the bank accounts. He discussed the Investment Policy Statement that needs a board approval. He noted that going forward, we will review this on an annual basis.
  - Approval of Investment Policy Statement-Nancy moved to approve, and Bob seconded. All in favor.

Sean also presented a Morgan Stanley report.

He presented the library budget and Katya discussed it with the Board.

- Approval of Library budget: Bob moved, and Nancy seconded and all approved.
3. Library Director-Katya reported the following:
    - a. City budget passed with a 10% increase for the library.
    - b. MBLC grant has been submitted and a site visit has been scheduled on July 16 at 10 AM.
    - c. 52 Main St roof has been completed and we are awaiting on quotes to move to the inside work.
    - d. She got \$250 from the Roving Archivist to use for museum purposes.
    - e. She had a successful staff professional development day.
    - f. She is working on internal reorganization.
    - g. She noted summer reading begins Monday for all ages.
    - h. Cider House Media will launch the new website on August 1. A big thank you to them!
    - i. With some of the Friends funds, she will get some new banners. (It was discussed if we want to get a banner for 52 Main St)
  4. Committee Updates
    - a. Building-Elizabeth noted that Jamie Webb no longer works for the planning department and she was the one with the information regarding the historic preservation. Elizabeth noted that we need to find out how far into the process she ever got. She thought we should make a list of pros and cons as to going thru this process.
    - b. Fundraising-no report
    - c. Museum-no report

d. Governance-Elizabeth noted that Colleen is stepping of the Board. Joanne presented a slate. (we need to have a minimum of 10 so we needed 2 new Board members) Joanne brought up the following for nominations(which would bring us up to 11):

1. Sarah King
2. Barbara Chalfonte
3. Ted Perch

- Motion was made to approve all 3 as new board members to the PLAE by Nancy and Marjory seconded. (beginning 7/1/24) All in favor.

The following officer slate was presented:

President-Lori Ingraham

Vice President-vacancy

Clerk-Tenaya Read

Treasurer-Sean Casey

- Motion was made to approve the officers for the PLAE by Bob and Joanne seconded. All in favor.

The Board thanked Elizabeth for her wonderful leadership role as our President.

It was noted that the new bylaws still need to be finalized and then filed with the Secretary of State.

Meeting adjourned at 7:40 PM.

Minutes submitted by Lori Ingraham.